

Approved by CC:

NOV 10 2014

cc: approved if retiring in one of 3 ways-

**REQUEST FOR AGENDA PLACEMENT FORM**

*empl. receives  
Plaque*

Submission Deadline - Tuesday, 12:00 PM before Court Dates

**SUBMITTED BY: Randy Gillespie**      **TODAY'S DATE: November 4, 2014**

**DEPARTMENT: Personnel**

**SIGNATURE OF DEPARTMENT HEAD:**

**REQUESTED AGENDA DATE: November 10, 2014**

**SPECIFIC AGENDA WORDING:** Consideration to revisit the purchasing of plaques for retiring Johnson County Employees by the County Judges' office.

**PERSON(S) TO PRESENT ITEM: Randy Gillespie**

**SUPPORT MATERIAL: (Must enclose supporting documentation)**

**TIME: 5 minutes**

**ACTION ITEM:**        X  

**WORKSHOP:**      \_\_\_\_\_

(Anticipated number of minutes needed to discuss item) **CONSENT:**      \_\_\_\_\_

**EXECUTIVE:**      \_\_\_\_\_

**STAFF NOTICE:**

**COUNTY ATTORNEY:** \_\_\_\_\_ **IT DEPARTMENT:** \_\_\_\_\_

**AUDITOR:** \_\_\_\_\_ **PURCHASING DEPARTMENT:** \_\_\_\_\_

**PERSONNEL:** \_\_\_\_\_ **PUBLIC WORKS:** \_\_\_\_\_

**BUDGET COORDINATOR:** \_\_\_\_\_ **OTHER:** \_\_\_\_\_

\*\*\*\*\*This Section to be Completed by County Judge's Office\*\*\*\*\*

ASSIGNED AGENDA DATE: \_\_\_\_\_

REQUEST RECEIVED BY COUNTY JUDGE'S OFFICE \_\_\_\_\_

COURT MEMBER APPROVAL \_\_\_\_\_ Date \_\_\_\_\_